

# MANAGEMENT MEMO

	NUMBER:
SUBJECT: <b>COMMERCIAL CAR RENTAL CONTRACTS</b>	DATE ISSUED:
	EXPIRES: 12/31/02
REFERENCES <b>Supercedes Management Memo 01-25 issued January 1, 2002</b>	ISSUING AGENCY: <b>Department of General Services</b>

This Management Memo announces the addition of National Rental Car System, Inc. effective July 15, 2002. The seven contracted commercial car rental companies and the maximum rates for compact vehicles within California are listed below. The maximum rate incorporates the rental of vehicle, itemized listing of airport access fees, vehicle license fees and State, City and County or local surcharges. Sales tax and refueling charges are not included in the rate.

ALAMO RENT A CAR, INC.	\$55.00
AVIS RENT A CAR SYSTEM, INC.	\$65.00
BUDGET RENT A CAR CORPORATION	\$59.00
DOLLAR RENT A CAR	\$49.00
ENTERPRISE RENT A CAR/LEASING	\$55.00
NATIONAL RENTAL CAR SYSTEM, INC	\$65.00
THRIFTY RENT A CAR SYSTEM, INC.	\$54.00

The only recognized forms of payment are the American Express Government Card, Department of General Services Charge Card for intra-state travel and the new Car Rental Business Travel Account (CRBTA). Cash, personal checks and personal credit cards are not authorized forms of payment for the State of California commercial car rental rates. State travelers should consult their department-authorized travel agency for rental car reservations.

In the event that employees rent from a non-contract company, and an at-fault accident occurs, the employee and his/her department or agency may be legally responsible for all damages sustained by others as well as property damage to the rental vehicle.

For a detailed text of the contracts, view the Office of Fleet Administration's website at [www.ofa.dgs.ca.gov](http://www.ofa.dgs.ca.gov). If you need additional information or assistance, please contact Donna Carey, Statewide Travel Program Administrator, Department of General Services, Office of Fleet Administration, 802 Q Street, Sacramento, CA 95814, (916) 327-2068, facsimile (916) 327-1159 or [donna.carey@dgs.ca.gov](mailto:donna.carey@dgs.ca.gov).

State departments are strongly encouraged to rent alternative fuel vehicles when available.



Clothilde V. Hewlett, Interim Director  
Department of General Services

CH:JH:DC

Attachment

**CONTRACTOR REPRESENTATIVES,  
TOLL-FREE RESERVATION NUMBERS AND  
CORPORATION ID NUMBERS**

**ALAMO RENT A CAR, INC.**

Ms. Jeanie Wendling  
40 Edwards Court  
Burlingame, CA 94010

Telephone: (800) 372-0531  
Fax: (650) 548-0156  
Reservation: (800) 732-3232  
Corporate ID: 191259

**AVIS RENT A CAR, INC.**

Mr. Pete dePachalis  
513 Eccles Avenue, Suite B  
South San Francisco, CA 94080

Telephone: (650) 616-0100  
Fax: (650) 624-0197  
Reservation: (800) 331-1212  
Corporate ID: A160000

**BUDGET RENT A CAR CORPORATION**

Ms. Lori Dacchille  
121 98<sup>th</sup> Avenue, 2<sup>nd</sup> Floor  
Oakland, CA 94603

Telephone: (510) 568-7510  
Fax: (510) 632-9948  
Reservation: (800) 527-0700  
Corporate ID: T434700

**DOLLAR RENT A CAR**

Mr. Nick P. Barron  
5330 E. 31<sup>st</sup> Street  
Tulsa, OK 74153-1167

Telephone: (918) 669-3054  
Fax: (918) 669-3007  
Reservation: (800) 800-4000  
Corporate ID: CA9458

**ENTERPRISE RENT A CAR / LEASING**

Ms. Lisa Holmes  
4515 Auburn Blvd.  
Sacramento, CA 95841

Telephone: (916) 487-3100  
Fax: (916) 487-4318  
Reservation: (800) 228-2325  
Corporate ID: CALGOVT

**NATIONAL RENTAL CAR SYSTEM, INC**

Ms. Jeanie Wendling  
40 Edwards Court  
Burlingame, CA 94010

Telephone: (800) 372-0531  
Fax: (650) 548-0156  
Reservation: (800) 227-7368  
Corporate ID: 5400321

**THRIFTY RENT A CAR SYSTEM, INC.**

Ms. Yvonne Phillips  
5340 E. 31<sup>st</sup> Street  
Tulsa, OK 74153-0250

Telephone: (918) 669-2378  
Fax: (918) 669-2273  
Reservation: (800) 847-4389  
Corporate ID: 001-0190955